

ANNEXURE I

PUNJAB AGRICULTURAL UNIVERSITY

Programme of work for Postgraduate students

to be submitted by HOD in quintuplicate

To

The Dean
Postgraduate Studies
Punjab Agricultural University, Ludhiana

The Advisory Committee of Mr/Ms _____
(Name of the student)

son/daughter of Sh. _____ & Smt. _____ Admn.
No. _____ admitted in the Department of _____
in _____ programme during the Academic Year _____ Semester I/II,
after consulting him/her in a meeting, makes the following statements and recommendations:

His/Her major field is: _____

His/Her field of specialization is : _____

His/her minor field is : _____

His/her academic qualifications prior to joining this programme are:

Degree or Diploma	Year of passing	Division	Aggregate %age of marks or grade	Institution	Major subject(s)
High School/ Higher Secondary/ Senior Secondary School					
Bachelor degree					
Master degree					
Other (specify)					

Admn. No. _____ Name of the Student _____

He/She has studied the following courses in major fields in the Bachelor's programme

Title of the Course	Course No.	Credit Hours	Grade/OCPA obtained

* He/She has studied the following courses in major, fields in the Master's programme

Title of the Course	Course No.	Credit Hours	Grade/OCPA obtained

* This information is to be furnished for Ph.D. students only.

* He/She has studied the following courses in major, supporting and minor fields in Master's programme

Admn. No. _____ Name of the Student _____

He/She shall be required to complete the following courses:

Classification of Courses		Course No.	Title of Course	Credit Hours
(i) Deficiencies to be completed	1			
	2			
	3			
	4			
	5			
			Total :	
(ii) Major	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
			Total :	
(iii) Supporting	1			
	2			
	3			
	4			
			Total :	
(iv) Minor	1			
	2			
	3			
	4			
	5			
	6			
			Total :	
		Grand Total :		

Signature of the student _____

Admn. No. _____ Name of the Student _____

ADVISORY COMMITTEE

Name	Designation & Department	Signature
1. _____ (Major Advisor)	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

(Nominee of Dean PGS)

- Certified that:
1. The courses shown under deficiency, major, supporting and minor fields are according to the R.I.B.
 2. The titles and credit hours shown against each course are correct according to the R.I.B.
 3. The major and minor fields conform to those approved and mentioned in the R.I.B.
 4. The advisory committee is in accordance with the provisions of R.I.B.

(Major Advisor)

(Head of the Department)

Forwarded in quintuplicate to the Dean, Postgraduate Studies, Punjab Agricultural University, Ludhiana.

Department of _____
Head
(Seal)

For use in the office of Dean, Postgraduate Studies

Approved/Not approved

Dean
Postgraduate Studies

Registrar, PAU

Head, Department of _____
(Three copies)

Programme of work can be downloaded from website www.pau.edu

ANNEXURE 2

PUNJAB AGRICULTURAL UNIVERSITY

Proforma for addition/deletion of courses from the programme of work

To

The Dean
Postgraduate Studies
Punjab Agricultural University, Ludhana

Subject: Addition/Deletion of courses from the programme of work.

The Advisory Committee of Mr/Ms _____

Admn. No. _____, Master's/Ph.D. student in its meeting held
in the Department of _____ on _____
has recommended the following changes in the programme of work.

Courses to be added

Course No.	Course title	Credit hrs	Whether the course is major/supporting/minor	Reasons for change
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Courses to be deleted

1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

OCPA at the end of previous Semester _____

It is certified that the student has not obtained 'F' grade in the courses which are being deleted.

ADVISORY COMMITTEE

Signature	Name in block letters
1. _____	_____ (Major Advisor)
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

Recommended and forwarded in duplicate to the Dean, Postgraduate Studies, PAU, Ludhiana.

Memo. No. _____
Dated _____

Head of the Department

ANNEXURE 3

PUNJAB AGRICULTURAL UNIVERSITY

Proforma for submission of synopsis

Synopsis of Thesis/Dissertation Problem of Postgraduate Students : Master's degree/Ph.D.

Name of the student (Capital letters) _____ Admission No. _____

Major Subject _____ Minor Subject _____ Major Advisor _____

1. Title _____

2. Introduction (highlighting knowledge gaps and objectives)

3. Expected New Knowledge

4. Review of literature

5. Technical programme

The details of each experiment should be given as under:

Experiment No. 1

i) Name of the experiment

ii) Location: Field/Lab

iii) Methodology

iv) Observations

v) Statistical analysis

Similar details of other experiment(s), if any, should be given.

6. Schedule work - flow diagram

7. Collaboration with other Departments (if any)

Name of the department

Consent of the :

i) Collaborating teacher _____ ii) Head of collaborating Department _____

References

Signature of the Student

ADVISORY COMMITTEE

	Name	Designation	Department	Signatures
Major Advisor	_____	_____	_____	_____
Member	_____	_____	_____	_____
Member	_____	_____	_____	_____
Member	_____	_____	_____	_____
Nominee of Dean PGS	_____	_____	_____	_____

Forwarded five copies to the Dean, Postgraduate Studies, for approval of Synopsis Approval Committee.

Head of the Department _____

Dean, Postgraduate Studies

ANNEXURE 4

PUNJAB AGRICULTURAL UNIVERSITY, LUDHIANA

Request for preliminary oral examination

This is to certify that Mr/Ms. _____
Admn. No. _____ of the Department of _____
has satisfactorily completed his/her written examination in the Major and Minor on _____
and _____ respectively. Kindly arrange the preliminary oral examination. I recommend
the list of following five external examiners for the same :

- 1.
- 2.
- 3.
- 4.
- 5.

The advisory committee of the student consists of :

- 1.
- 2.
- 3.
- 4.
- 5.

Signature of Major Advisor

Recommended dates for the examination _____

From _____ to _____.

Head of Department

Dean
Postgraduate Studies
PAU, Ludhiana

NOTE: This is to be sent in duplicate to the Dean, Postgraduate Studies, PAU, Ludhiana.

ANNEXURE 5

**PUNJAB AGRICULTURAL UNIVERSITY
Certificate of Preliminary Examination : Ph.D.**

This is to certify that Mr/Ms. _____
Admn. No. _____ of the Department of _____
has been examined by us. The oral examination was held on _____
His/her performance in the examination has been found Satisfactory/Unsatisfactory.

_____	_____
Major Advisor (Name)	External Examiner (Name and address)
_____	_____
Advisor	Advisor
_____	_____
Advisor	Advisor

Forwarded (in duplicate) by the Head of the Department of _____
(Name of the Deptt.)
to the Dean, Postgraduate Studies, Punjab Agricultural University, Ludhiana.

Memo. No. _____
Dated _____

Head of the Department

Forwarded by the Dean, Postgraduate Studies, to the Registrar, Punjab Agricultural University, Ludhiana for necessary action.

Memo. No. _____
Dated _____

Dean, Postgraduate Studies

ANNEXURE 6
PUNJAB AGRICULTURAL UNIVERSITY
Proforma for submission of the draft of the thesis/dissertation/project report

This is to certify that the draft of the thesis/dissertation/project report entitled*, “ _____

_____ was submitted by Mr/Ms. _____ Admn. No. _____ a Master’s degree/Ph.D.student in the Department of _____

_____ for the comments and corrections. We will return this within ten days from the date of receipt.

ADVISORY COMMITTEE

Name	Signature with date	Department
1. _____ (Major Advisor)	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

It is certified that the above mentioned student has completed all the course/research requirements for the award of Master/Ph.D. degree.

Major Advisor

Recommended and forwarded to the Dean, Postgraduate Studies for taking further necessary action.

Head of the Department

Memo No. _____

Dated _____

* The title should be type written.

ANNEXURE 7

Request for final oral examination of Master's/Ph.D. students

This is to certify that Mr/Ms. _____

Admission No. _____ has completed all the courses/research requirements for the award of Master's/Ph.D. degree. A *list of five external examiners in respect of the student is recommended as under:

- 1.
- 2.
- 3.
- 4.
- 5.

* The title of the thesis/project report /dissertation is as under:-

(Major Advisor)

Head of the Department

Recommended and forwarded by the Head of the Department to the Dean Postgraduate Studies, PAU, Ludhiana for further necessary action.

Note: Head of the Department may add maximum up to two examiners if he/she so desires.

* The Title of thesis/project report/dissertation & list of external examiners should be type written.

ANNEXURE 8

PUNJAB AGRICULTURAL UNIVERSITY

Proforma for submission of Thesis/Dissertation/Project Report to Dean PGS

Name of the student _____
Father's name _____
Major field _____

Programme : Master's degree/Ph.D.
Admission No. _____

We, the members of the student's Advisory Committee, certify that we have read the thesis/dissertation/project report and that suggestions made for improvement have been incorporated.

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____

Signature of the Major Advisor _____ Dated _____

Signature of the Head of Department _____ Dated _____

Forwarding thesis/dissertation/project report _____ Dated _____

Thesis/Dissertation/Project Report fee paid vide Receipt No. _____ Amount _____
dated _____

- Nothing is due :
1. University Librarian
 2. P.U. Extension Library
 3. Concerned Dean (Book Bank)
 4. Hostel Warden duly countersigned by the DSW
(to be submitted at the time of viva-voce examination)

Signature of Accounts Officer
with rubber stamp

Memo No. _____

Dated _____

Head of the Department
with rubber stamp

The Dean, PGS
PAU, Ludhiana

This proforma in duplicate should be submitted alongwith a copy of thesis for Master's degree & a copy of dissertation for Ph.D degree to the Head of the Department who will forward to Dean, Postgraduate Studies for approval before the last date for submission of thesis/dissertation/project report.

Date of receipt in the office of the Dean, PGS _____

Dean
Postgraduate Studies

ANNEXURE 9

PUNJAB AGRICULTURAL UNIVERSITY

Certificate of Thesis/Dissertation/Project Report and Oral Examination for Master's/Ph.D. Programme

This is to certify that the thesis/dissertation/project report entitled, _____
submitted by _____ (Admn. No. _____) son/daughter of
Shri _____ and Smt. _____ to the Punjab Agricultural University
in the partial fulfillment of the requirements of M.Sc./M.Tech./Ph.D. in the subject of
_____ has been examined by us. His/her minor field is _____.
The candidate was examined orally by the committee on _____.

1. The Thesis/dissertation/project report has been found satisfactory (Yes/No) _____
2. Performance of the candidate in oral examination
has been found satisfactory (Yes/No) _____
3. We recommend that the candidate should resubmit
the thesis/dissertation/project report (Yes/No) _____
4. We recommend that the candidate should reappear
for oral examination (Yes/No) _____
5. We recommend award of degree to the candidate (Yes/No) _____

Advisory Committee

1. _____
(Major Advisor)
2. _____
(Advisor)
3. _____
(Advisor)
4. _____
(Advisor)
5. _____
(Advisor)

External Examiner
(Name, designation and address)

(Nominee of Dean, PGS)

Certified that necessary changes/corrections as suggested by the external examiner and advisory committee
have been incorporated in the thesis/dissertation/project report.

Major Advisor

Forwarded, (in duplicate) by Head of Department of _____ of the College of
_____ to the Dean, Postgraduate Studies.

No.
Dated:

Signature of Head of the Dept.

Forwarded by the Dean, Postgraduate Studies to the Registrar, for necessary action.

No.
Dated

Signature of the Dean,
Postgraduate Studies

Registrar, PAU

ANNEXURE 10

CERTIFICATE - I

This is to certify that the thesis/dissertation/project report entitled, “ _____ ” submitted for the degree of M.Sc./M.Tech./Ph.D., in the subject of _____ (Minor subject: _____) of the Punjab Agricultural University, Ludhiana, is a bonafide research work carried out by _____ under my supervision and that no part of this thesis/dissertation/project report has been submitted for any other degree.

This assistance and help received during the course of investigation have been fully acknowledged.

(Major Advisor)

ANNEXURE 11

CERTIFICATE - II

This is to certify that the thesis/dissertation/project report entitled, “ _____ ”
submitted by _____ (Admission No. _____)
to the Punjab Agricultural University, Ludhiana, in partial fulfillment of the requirements for the degree of M.Sc./
M.Tech./Ph.D. in the subject of _____ (Minor subject: _____)
has been approved by the Student's Advisory Committee alongwith the External Examiner after an oral examination
on the same.

(Head of Department)

(External Examiner)

(Major Advisor)

Dean, Postgraduate Studies