

PROFORMA TO BE FILLED UP BY APPLICANT SEEKING PERMISSION FOR USE OF PAU GROUND/SPORTS FACILITIES/AUDITORIUM ETC.

1	Name of Organisation	
2	Name of the responsible official with phone number and address	
3	Nature of activity/function	
4	Expected number of participants	
5	Expected number of VIPs	
6	Expected number of security staff with VIPs	
7	Expected number of vehicles	
8	Whether public address system will be required?	Yes / No
9	Whether temporary tent is to be installed	Yes / No
10	Whether refreshments are to be served?	Yes / No

Rules :

- Vehicles should be parked at designated parking (Parking lot 1, 2, 3 & 4) and PAU is not responsible for theft/loss/or expenditure of guards etc.
- After the event, ground should be handed over to the Game Incharge after proper cleaning and disposal of garbage to his/her satisfaction.
- If public address system is to be used, permission is required from the competent authority through the Estate Organisation.
- Only juice/cold drinks/tea/coffee/water/packed refreshments can be served.

I hereby undertake that I will abide by the rules and regulations of the University.

Signature of applicant

Recommended/Not recommended

Game Incharge

Deputy Director Sports

Director Students' Welfare

No. _____

Dated _____

Estate Officer

The Committee for the allotment of PAU Grounds/Sports facilities/auditorium etc met on _____ at _____ and decided to allow the use of the above facilities as per University guidelines.

Director Students' Welfare

Estate Officer

Registrar

Cashier (DSW's office) Rs _____ Receipt No. _____ Date _____

Request for refund of security

Signature of applicant

NOC

- | | | |
|----|-----------------------|--------------------------------------|
| 1. | Game I/C | Satisfied and recommended |
| | | Not satisfied and security forfeited |
| 2. | Office Superintendent | |
| 3. | Cashier to pay | |