

**Punjab Agricultural University
Store Purchase Organisation
Ludhiana
Notice Inviting e-Tenders**

No.PAU/SPO/SSS/2024/5627

Dated: 11.03.2024

Sr. No.	Description of material	Quantity	Last date of Submission of tender
1	Arrangements to provide food and refreshment and tentage (water proof) approx. 42032 sq ft area and lighting arrangements with generators during 37 th Inter University National Youth Festivals 2023-24 march 28 th to April 1 st 2024 for approximate 2200 Participants. (Complete specification as per Annexure)	2200	21.03.2024 Up to 11.00 A.M

1. For additional details visit website <https://www.eproc.punjab.gov.in> and www.pau.edu.
2. Corrigendum/Addendum/ Corrections, if any, will be issued on above websites only.

Admn-cum-Accounts Officer
Store Purchase Organisation
(e-mail: spoaao@pau.edu)

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Notice Inviting e-Tenders

No.PAU/SPO/SSS/2024/5627

Dated: 11.03.2024

e-Tenders are invited under double bid system i.e. Technical bid & Financial bid on prescribed tender documents from manufacturers and their authorized distributors/dealers/suppliers for purchases of following material.

Sr. No.	Name of Material	Qty	a) Last date of submission of tender b) Date of Opening of Technical Bid c) Date of Opening of Financial Bid	Estimate Cost (In Rs.)	Bid Security (in Rs.)
1	Arrangements to provide food and refreshment and tentage (water proof) approx. 42032 sq ft area and lighting arrangements with generators during 37 th Inter University National Youth Festivals 2023-24 march 28 th to April 1 st 2024 for approximate 2200 Participants. (Complete specification as per Annexure)	2200	a) 21.03.2024 up to 11.00 A.M b) 22.03.2024 at 11.00 P.M c) Financial bid will be opened after the evaluation of Technical Bid	38,85,000/-	77,700/-

For additional details such as specifications, quantity and set of terms & conditions, important dates visit website: <https://www.eproc.punjab.gov.in> and www.pau.edu.

For participating in the above e-tender, the contractors shall have to get themselves registered with <https://www.eproc.punjab.gov.in> and get user ID & password. Class 3 Digital Signature certificate (DSC) is mandatory to participate in the e-tendering process. For any clarification/difficulty regarding e-tendering Process flow please contact 0172-2970284/0172-2970263.

- (a) Interested bidders can purchase the tender documents online from website: <https://www.eproc.punjab.gov.in>. Bidders have to pay the Processing fee as mentioned on website by online mode only.
- (b) Earnest Money shall be paid by online mode.
- (c) All the payments (Processing Fee and EMD) should be made online failing which the tender will be rejected.
- (d) Bidders/tenders can access tender documents on the website mentioned above, fill them and submit the completed tender document into Electronic Tender on the website itself. Bidders shall have

upload scanned copies of all the paper, i.e. *Earnest Money, Process Fee and certificates* as required in terms and conditions.

- (e) Corrigendum/Addendum/Corrections, if any will only be posted in the website <https://www.eproc.punjab.gov.in> and www.pau.edu. No press notice will be issued separately.

For any information/clarification regarding tender, please contact the following number:

Store Purchase Organization Ph. 0161-2401960 ext. 364 and 207

Sh. Varinder (Senior Assistant) (SPO) Mob. 98148-33715

Dr. P.S Sandhu, Mob.9855519676

Admn-cum-Accounts Officer,
Store Purchase Organisation,
PAU, Ludhiana.
(e-mail: spoaao@pau.edu)

Please read the Terms and Conditions carefully before submission of Tender

TERMS AND CONDITIONS

1. The tender should be submitted online.
2. The Technical Bid of the tender will be opened **on 22.03.2024 at 11:00 A.M. and the Financial Bid will be opened after evaluation of technical bid.**
3. The incomplete and conditional tender will be rejected straightway.
4. Expected number of participants will be 2000+- 10%.
5. The material should be supplied FOR PAU Campus, Ludhiana basis and Octroi charges, if any, will have to be borne by the supplier.
6. Rates quoted should be F.O.R PAU Campus, Ludhiana and Research Stations/Farms/KVKs of the PAU located in various districts of Punjab.
7. The name of authorized dealers from whom the supplies shall be made may be indicated in the tender.
8. 12 Service Counter are to be installed.
9. 300 chairs with round table need to be setup for food/refreshment.
10. The rates should be quoted in figures as well as in words.
11. The rates should be quoted inclusive of GST and Tentage (approx. 42032 sq ft area), carpeting and lighting arrangement inside food area with generator or any taxes levies as applicable.
12. Parties should have atleast 5 years experienced in the field. The parties must have successfully done two such events/functions for at least 1500 participants in any Govt, semi Govt and other Organizations in the last five years. Copies of orders and successfully completions certificates thereof must be attached with the E-tender, otherwise the bidder will not be considered.
13. Complete arrangement should be made ready by 25.03.2024.
14. No interest shall be payable on earnest money.
15. While quoting rates please ensure that detailed specifications of the material and make are mentioned. In case the rates are being quoted by authorized stockiest, an authorization letter issued by the manufacturer should invariably be uploaded alongwith the tender.
16. Normally, the University arranges the payment within 30 days of the receipt of material.
17. **The rates quoted should be valid up to 10 days.**
18. Non-compliance of the terms and conditions of supply shall be liable to forfeiture of the security/black-listing of firm for future dealings and such other action as deemed fit.
19. The University reserves the right to reject or accept any or all the tenders without assigning any reason.
20. The EMD of the successful bidder will be retained during the period of rate contract or till the supply of material is completed and in the case of supply of instruments/equipment's/machinery etc. the EMD of the successful bidder will be retained during the period of warranty, if any. The EMDs of the other bidders will be refunded after the finalization of the purchase case.
21. All disputes subject to Ludhiana Jurisdiction.

22. Supplier will be responsible for proper working of the equipment after the supply and if equipment is not found to the desired satisfaction, the same will be lifted by supplier on his own expenses and the supplier will face appropriate action.
23. In case L-1 bidder is unable to supply the required quantity within stipulated period then PAU can approach L-2 bidder, L-3 bidder and so on to supply the material on the same rates, terms and conditions as offered by L-1 bidder.
24. It may please be certified that your firm has not been debarred/black-listed by any Govt. Office/Semi Govt. Office/Institution/University in all over India.
25. In case of additional Terms & Conditions/eligibility criteria applicable, may be read with specification, separately as per annexures.
26. As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organization or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4) of Manual for procurement of Goods 2017) shall be exempted from the payment of bid security (Earnest Money Deposit).
27. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category with the bid. Under MSE category only manufacturers for goods and service providers for services are eligible for exemption from EMD. Traders are excluded from the purview of this policy.
28. In such case, copy of the certificate showing registration with the above-mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(S)) to be uploaded in Cover-I (Technical Bid) of the e-tender in PDF format.
29. If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.

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