TYPE TEST IN ENGLISH AND PUNJABI (RAAVI Font) FOR RECRUITMENT TO THE POSTS OF CLERKS


MOST IMPORTANT INSTRUCTIONS FOR THE CANDIDATES (MUST READ)

1. Admission to the examination centre will be on production of Original ID (not photocopy or scanned copy) proof to the Staff at the Centre otherwise no entry will be allowed.

2. Thermal screening of every candidate will be done at the entry point. If any candidate has symptoms of fever, cough and cold, he/she should inform at the entrance to the staff on duty.

3. Candidates will show their Original ID for verification to the invigilation staff at the entry point to avoid any impersonation. After verification, candidates will be allowed to enter the examination hall.

4. Candidates are requested to enter and exit the examination hall one by one in the queue. No crowd at entry and exit points should be made.

5. Candidates will be permitted to appear for the examination only after the credentials are verified by the officials of Registrar from Application Form/Admit Card/original ID.

6. The examination will start at 9.30 AM. The candidates should reach the Examination Centre half an hour before the start of examination. Late entry is not allowed under any circumstances.

7. Candidates are not allowed to carry Mobile phones, bluetooth devices, head phones, buttonhole cameras, calculators or any kind of Electronic Devices, books, Notebooks, digital pen or any other paper/material etc. in the Examination Hall. Possession of any of these items or any unauthorized material during examination will lead to disqualification. There is no facility for safekeeping of your personal belongings outside the Examination Hall and the University is not responsible for its loss.

8. Frisking of the candidates with metal detector will be done at the Centre.

MODE OF TEST

The candidates are required to qualify the type test both in English and Punjabi (Raavi font) with a speed of 30 w.p.m. on computer.

PROCEDURE FOR EVALUATING THE TYPED SHEETS OF TYPE TEST

The total words typed shall be divided by the time allowed after subtracting the mistakes committed (minimum 30 words per minute) and the persons who committed more than 10% mistakes in the typed passage will be deemed to have failed.