Guru Harkrishan Educational Society
Office: Kothi No.57, Sector-21-A, Chandigarh – 160022
E.mail Id: ghes-5721@gmail.com

Ref. No. Scholarship 2019-20/572 Date- 31st May, 2019

To
The Registrar
Punjab Agriculture University
Ludhiana

Subject- Scheme for the Award of Scholarships year 2019-20

Dear Sir/ Madam,

Guru Harkrishan Educational Society is running a continuous scheme since the year 1987-88 for awarding scholarships to needy bright students studying in vocational/Professional / Technical / Medical / Enng. / Managerial/ Teaching/ Post graduate courses etc. So far, the Society has awarded a sum of Rs. 2.71 crore to 11663 students without any discrimination of caste, creed, religion or domicile. Last year alone the Society disbursed a sum of Rs. 15.17 lac to 448 students. This level will be maintained during this year also.

We are enclosing our circular letter mentioning full details of the scheme along with a specimen copy of the prescribed application form (Photocopies are acceptable) inviting applications for the academic year 2019-20. The last date for the submission of the application to the Society is 30.09.2019.

You are requested to circulate this information to the Heads of all the Teaching Departments/ Affiliated Institutions under your control asking them to give publicity of this scheme amongst the needy students as per our parameters to be admitted during the academic year 2019-20 in their Institutions / Departments. In view of limitations of funds principle of "FIRST COME FIRST SERVED" is strictly applied. Therefore earlier you sponsor your applications fully completed as per our parameters the better. This factor please be kept in view.

Thanking You,

Yours faithfully,

(A.S. Rawel)
Hony. Secretary
Guru Harkrishan Educational Society (Regd.)  
*Office- Kothi No. 57, Sector-21-A Chandigarh (U.T.)*

**Ref. No. Sch.17/ 572**

**Date: 31-5-2019**

**To**

*Sir/Madam,*

The Society since the year 1987-88 is engaged in giving financial Assistance in the form of Scholarship to the needy students getting vocational/professional education on merit cum means and physical disability basis. The scholarship is awarded without any discrimination of caste creed religion or domicile. The criteria for eligibility are as under:

(A) **ELIGIBILITY:**

1. The student should have passed the previous examination with a minimum of 60% marks.
2. Income of the parents of the students (both Father & Mother) should not exceed Rs. 25000/- per month (exclusive of House Rent Allowance and Fixed Medical Allowance in the case of employees/pensioners).
3. Students shall not be in receipt of scholarship or any other concession from some other source.
4. Students studying in any professional/vocational course such as Medical/Managerial/Technical/Teaching/Scientific/Engineering/Computer Technology and Post Graduate Courses etc. shall be eligible to apply.

(B) **QUANTUM OF SCHOLARSHIP:** Each Scholarship is valued by taking into consideration the tuition fee payable by the student and the overall funds available with the Society for disbursement, subject to a maximum of Rs. 600/- per month and a minimum of Rs. 100/- per month (The Society is a Charitable Trust and for funds is totally dependent on voluntary public donations which by all means are limited. The Society is not getting any financial grant from the Government or any other organizations).

In accordance with the scheme explained above we request you to sponsor eligible students for the year 2019-2020, on prescribed application Form (specimen copy enclosed) with the required documents. Typed/Hand written or Photostat copies of the Form are also acceptable. All such applications be passed on to us as per procedure given below:

1. Only those Applications please be sent which meet the prescribed parameters and are accompanied with the required documents such as Original copy of Income Affidavit/Salary certificate etc. and attested copies of the result of last year’s Examination passed. Incomplete Applications without the required documents and with the columns prescribed for Head of the Institutions not completely filled in will not be considered.

2. The portion tabulated on the Application Form for being filled by the Head of Institution please be answered fully on each Application Form. All the application Forms of your Institution be preferable passed on to us in one lot listed in order of priority but not exceeding total of 25-30 Applications. The last date for Applications to reach us is 30th September, 2019.

Due to shortage of funds viz. a viz. the Number of applications pouring in the principal of “First Come First Served™ is observed. Therefore the earlier you send you applications the better.

It is requested that your students including students of all your allied departments of study for the current academic session may please be fully apprised of this scheme. Compassionate cases based on extreme poverty, orphans/fatherless, wards of deserted or divorced women, physical disability sufferers or any other calamity hit students can be recommended on priority. We seek your full co-operation for the identification of really needy students.

Yours faithfully,

*(A.S. Rawel)*  
Hony. Secretary.
APPLICATION FORM FOR SCHOLARSHIP

1. i) Name of the Student: ____________________________________________________________
   ii) Contact No. (if any): ____________________________________________________________
   iii) Name of the Institution & Address: ____________________________________________

2. i) Name of Course: ______________________________________________________________
   ii) Date & Year of Admission: ____________________________________________________
   iii) Present Year/ Semester of study: ______________________________________________
   iv) Total duration of course From ___________ To ___________

3. Date of Birth: _________________________________________________________________

4. Nationality: _________________________________________________________________

5. Permanent Address: __________________________________________________________

6. Address for Correspondence: __________________________________________________

7. (A) Name & Profession of Father
     Monthly Income from all sources Rs. ____________________________
     Whether Income Tax payee or not _____________________________________________

   (B) Profession (if any) of Mother
     Monthly Income from all sources Rs. ____________________________
     Whether Income Tax payee or not _____________________________________________

   (C) Total Income (A+B) Rs. ____________________________ per month.

Note: a) (Income Tax payee shall attach a photocopy of the acknowledgement of the last Income Tax return filed)
   b) The proof of income be furnished in the form of Affidavit and a Certificate as applicable as per specimen drafts given overleaf.

8. i) Examination Passed in the last Academic year: _________________________________
    ii) Marks obtained _______________ Total Marks __________________________ (Photo copy/copies attached)

9. Extra curricular activities _______________________________________________________

10. Whether the student is in receipt of any other Scholarship? __________________________
    If so, source of scholarship with amount per annum Rs. _____________________________

11. Are you already getting scholarship from the Society? _____________________________
    If so, mention the year and amount Rs. _____________________________

12. Exceptional basis / Compassionate grounds, if any __________________________________

   Signature of Applicant __________________________________________________________

   TO BE FILLED BY HEAD OF INSTITUTION

1. a) Amount of only Tuition Fee payable per Semester / Year Rs. __________________________
    b) Month/Year from which tuition fee is payable ____________________________________

2. As the amount of scholarship is to be directly credited in Institution account, please fill the following columns:
   Title of Account __________________________________________________________________
   Bank account No. __________________________________________________________________
   IFSC code ______________________________________________________________________
   Bank's Name _____________________________________________________________________

3. Recommendation of the Head of Institution __________________________________________

4. Exceptional basis / compassionate grounds, if any _________________________________

   (Signature of Head of the Institution with official stamp)
SPECIMEN OF AFFIDAVIT
(On Non-Judicial Stamp paper of Rs. 5/- attested by an Executive Magistrate OR a Notary)

I, ____________________________ Son of /* Wife of ____________________________
resident of ____________________________ hereby solemnly declare:

(i) that I am the father/mother of (Name of student) ____________________________ who is studying in (Class & name of the Institution) ____________________________ and is wholly dependent on me.

(ii) My present profession is ____________________________

(iii) that my total family income from all sources such as salary/pension, agriculture, rents, dividends, interest, business, profession etc. including the total income of my spouse in the preceding year i.e. from ____________________________ to ____________________________ is Rs. ____________________________

(iv) that I am paying /* not paying Income Tax and I am filling /* not filling Income Tax Return.

Place: ____________________________
Date: ____________________________
DEPONENT

VERIFICATION:
I hereby solemnly declare and affirm that the above information is true and correct to the best of my knowledge and belief and that nothing has been concealed therein.

Place: ____________________________
Date: ____________________________
DEPONENT

*Strike out whichever is not applicable.

*SALARY / PENSION CERTIFICATE
(To be got filled by employed persons and pensioners from their Employer / Pension Disbursing Authority in addition to the Affidavit)

*Certified that Sh./Smt. ____________________________ Son of /* Wife of ____________________________ Office/Department/Institution as (Designation) ____________________________ and is drawing pay and allowances per month as under:-

1. Basic Pay Rs. ____________________________
2. Dearness Allowance Rs. ____________________________
3. House Rent Allowance Rs. ____________________________
4. Other Allowances (to be specified separately) Rs. ____________________________
5. Total Rs. ____________________________

OR

Certified that Sh./Smt. ____________________________ Son of /* Wife of ____________________________ is drawing “Total Pension” (including dearness relief) Rs. ____________________________ per month.

(Signature with office seal of Employer/ Drawing & Disbursing Officer / Pension Disbursing Authority)

*Strike out whichever is not applicable.

ELIGIBILITY CONDITIONS FOR THE GRANT OF SCHOLARSHIP

a) Course of study should be Professional or Vocational such as Medical/Managerial/ Post Graduate/Commercial/Technical Educational etc. Whether at Certificate, Diploma, Degree or Post Graduate Level.

b) The total income of the family of the student should not exceed Rs. 25,000/- per month (excluding House Rent & Medical Allowance in the case of employees/pensioners)

c) The applicant should not be in receipt of scholarship from any other source.

d) The student should have passed the previous qualifying examination in 1st Class Division (Minimum 60% Marks)

Important: Please ensure that all the columns of the Application Form are answered fully and that the required Documents are attached to facilitate the award of scholarship. Incomplete applications are likely to be filed.