

To

The University Librarian  
Mohinder Singh Randhawa Library  
PAU, Library

**Subject: Duplicate Library Card**

I have lost my Library Card No. \_\_\_\_\_ for the session (if applicable)  
\_\_\_\_\_. I have returned all the books issued on my lost Library Card.

I further certify that I shall be responsible for all the books issued on my Library Card for  
the whole session.

(SIGNATURE)

Name (In Capital) \_\_\_\_\_

Father's Name \_\_\_\_\_

Designation/ Adm. No. \_\_\_\_\_

Department \_\_\_\_\_

Date \_\_\_\_\_

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(FOR OFFICE USE ONLY)

Received Rs. 50/- vide Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

Jr. Lib. Asstt. (Circulation Counter)

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Duplicate Card No \_\_\_\_\_ has been issued on \_\_\_\_\_

Jr. Lib. Asstt. (Registration)

Library Card No \_\_\_\_\_ received

Signature